



## REGISTRAR OFFICE

5130 East Clinton Way  
Fresno, CA 93727  
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Fax (559) 253-2267

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Alhambra, CA 91803  
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10455 Pomerado Road  
San Diego, CA 92131  
Tel. (858) 635-4581  
Fax (858) 635-4849

One Beach Street Suite 100  
San Francisco, CA 94133  
Tel. (415) 955-2167  
Fax (415) 955-2179

# Name Change Request Form

**Important:**

- **Name change request is processed for currently enrolled students only.**
- If you are under Alliant Payroll, please forward a copy of the name change request to Human Resource Department/Payroll.

Date: \_\_\_\_\_

Student ID: \_\_\_\_\_ SS# \_\_\_\_\_ Tel. No. \_\_\_\_\_

Existing Name on Record (old)

Last Name	First Name	Middle

Current Legal Name (new)

Last Name	First Name	Middle

Please provide copy/copies of official documentation (picture ID required).

- Marriage Certificate       Passport  
 Divorce Certificate       Driver's License  
 Other \_\_\_\_\_

*I understand that I also need to email HELPDESK(helpdesk@alliant.edu ) within 24 hours about this request so they can update my Directory Information (including email address account).*

Your signature is required for this change to be processed.

Student signature \_\_\_\_\_ Date \_\_\_\_\_  
(Required)

**For Office use only**

Processed by \_\_\_\_\_ Date \_\_\_\_\_

Notified Helpdesk about name change. Initial \_\_\_\_\_ Date \_\_\_\_\_

Comments, if any:

\_\_\_\_\_

\_\_\_\_\_